Gender & Reporting
Quick Guide

Timely Information
Reporting is the process of providing timely programmatic and financial information during the implementation, and following the completion of a programme, project or other initiative.

Contribution to Gender Equality
Gender-responsive reporting involves explaining the (i) situation, actions and results for women, men, girls and boys, and (ii) contribution to gender equality outcomes.

Gender in All WFP Reports
Gender should be integrated into all WFP reports for reasons of (i) accountability; (ii) strategic decision-making; and (iii) knowledge sharing of successful strategies, innovative tools and good practices in programming that progresses towards Zero Hunger.

How to Incorporate Gender into Reporting

Disaggregated data
All data about people must be disaggregated by sex and age (and by disability as possible).

Quantitative & Qualitative Information
Go beyond numbers. Present figures and describe programme scope and impact based on partners, participants and beneficiary sex- and age-disaggregated data.

Language
Consistently use gender-sensitive language. Use generic pronouns (they, there, them etc.) and refer to women, men, girls and boys, in their diversity.

Vulnerabilities & Capacities
Alongside vulnerabilities, consider the different capacities of women and men and how they contribute to transformative outcomes.

Integrated, not Separated
Gender should be integrated throughout a report. Remember to discuss gender equality processes and results.

Key Questions to Ask

✓ Who are the people about whom we are reporting? Women? Men? Girls? Boys? Which women / men / girls / boys?
✓ What are the particular situations, needs, priorities, capacities, challenges and contributions of the women, men, girls and boys?
✓ Why are there differences between (particular) women and men (or girls and boys)?
✓ What is WFP doing to address the gender inequalities? And how well is it succeeding?
✓ How well is WFP doing at addressing the needs and priorities of the women, men, girls and/or boys?
✓ What else is needed to ensure gender equality outcomes that advance food security and nutrition?