**Summary Report on the Evaluation of the WFP Country Strategic Plan in (name of Country) (20xx – 20xx)**

**The summary evaluation report (SER) is a stand-alone document for presentation to the Executive Board. It should provide a complete and balanced synthesis of the evaluation findings, conclusions and recommendations.**

**The summary evaluation report should not exceed 5,000 words including the executive summary but excluding the recommendations. The word limit per section indicated in this template is not prescriptive. It is meant to be an orientation on the relative weight that each section should be given. Graphics and charts from the main report should be used where appropriate (e.g. the graphic of country strategic plan evolution over time in response to changing context).**

# Executive summary (500 words)

# Introduction (1000 words)

## Evaluation features

1. 200 words

## Context

1. 450 words

## WFP country strategic plan

1. 350 words

# Evaluation findings 2300 words

**Include key findings from the four evaluation questions. Text should be presented/structured around the evaluation questions, using subheadings to clearly signpost questions/issues. Carefully selected visuals and graphics should be used to present information concisely.**

**Add a specific section to reflect evaluation’s findings on GEWE.**

**Findings should also analyse and report on equity dimensions, where appropriate and if feasible.**

# Conclusions 900 words

**Overall assessment and summary conclusions from the evaluation report.**

**Where appropriate, the findings on GEWE are followed by corresponding conclusions on GEWE issues.**

**Lessons (Optional)** 300 words

**If the evaluation has clearly identified lessons learned, this section distils the key elements of learning and avoids repeating the findings or the conclusions.**

# Recommendations

**Include recommendations extracted *verbatim* for the full evaluation report. They should not exceed 1,500 words.**