

## AMENDMENT TO THE FIELD LEVEL AGREEMENT

BETWEEN

WORLD FOOD PROGRAMME

AND

[NAME OF THE COOPERATING PARTNER]

This Amendment (the “**Amendment**”) is entered into by and between:

- (A) **World Food Programme**, an autonomous joint subsidiary programme of the United Nations and the Food and Agriculture Organization of the United Nations, with headquarters in Rome, Italy, acting through its country office in [INSERT NAME OF THE COUNTRY], at [INSERT FULL ADDRESS OF THE COUNTRY OFFICE], (“**WFP**”); and
- (B) [INSERT FULL LEGAL NAME OF COOPERATING PARTNER], a non-governmental, non-profit, non-political organisation, with its offices at [INSERT FULL ADDRESS OF THE NGO IN THE COUNTRY OF THE OPERATION] (the “**Cooperating Partner**”);

each a “**Party**” and, collectively, the “**Parties**”.

### WHEREAS:

- (A) On [FILL OUT DATE], WFP and the Cooperating Partner entered into a field level agreement (the “**Agreement**”) for the purposes of implementation of activities in [COUNTRY] (the “**Operation**”);
- (B) [INCLUDE A BRIEF DESCRIPTION OF CIRCUMSTANCES LEADING TO THE NEED FOR AN AMENDMENT];
- (C) The Parties wish to enter into this Amendment [SELECT AS APPLICABLE: [to extend the duration of the Agreement] AND/OR [to amend or otherwise supplement the annexes to the Agreement];

### NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Unless otherwise defined herein, all capitalized terms used herein shall have the respective meanings ascribed to them in the Agreement. Any reference in the Agreement to the “**Agreement**” shall be construed as a reference to the Agreement, as amended by this Amendment.
2. [IF THE PURPOSE IS TO EXTEND THE DURATION OF AN EXISTING FIELD LEVEL AGREEMENT, INCLUDE THE FOLLOWING: The term of the Agreement is hereby extended and the Agreement shall remain in full force and effect until [FILL OUT DATE], unless otherwise terminated in accordance with Article 17 of the Agreement.]
3. [IF UPDATES TO OPERATIONAL DETAILS ARE NEEDED, INCLUDE THE FOLLOWING AND SELECT THE ANNEXES THAT ARE BEING UPDATED: The [SELECT AS APPROPRIATE: [Plan of Operation (Annex 2)][Project Proposal (Annex 3)][Budget (Annex 4)] of the Agreement shall be amended by corresponding appendix(es) to this Amendment.]
4. The terms and conditions of this Amendment shall be incorporated in the Agreement as though set forth in full therein. Except to the extent specifically amended or superseded

by the terms of this Amendment, all of the provisions of the Agreement shall remain in full force and effect as of the effective date hereof. The Agreement, as modified by this Amendment, constitutes the complete agreement between the Parties and supersedes any prior written or oral agreements, writings, communications or understandings of the Parties with respect to the subject matter hereof.

**IN WITNESS WHEREOF**, the undersigned, duly authorized representatives of the Parties, have signed this Amendment on the dates specified below.

\_\_\_\_\_  
[Title of WFP signatory]

[Name of WFP signatory]

Date: .....

\_\_\_\_\_  
[Title of Cooperating Partner's signatory]

[Name of Cooperating Partner's signatory]

Date: .....

APPENDIX<sup>1</sup>

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<sup>1</sup> In those instances that operational details or budget needs to be updated, please include the updated versions of each as an appendix to this Amendment.