



World Food
Programme

SAVING
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Chance Finds Procedure

Sudan SOMOUD Enhancing Community
Resilience Project – Component 2 (P181490)

(A) Individual Small Artefact

If SUMOUD Project excavation or construction encounters an individual small item of movable physical cultural resource (PCR) such as a coin, work can proceed but the artefact should be handed to the responsible officer at the site. The responsible officer at the site will then perform the following tasks:

1. The responsible officer will take the artefact to Mercy Corps which will handover to Office of Tourism and Culture in the State, together with a brief written *Chance Finds Report* (copied to the World Food Program Sudan Country Office-WFP SDCO) containing:
 - a. The date and time of discovery
 - b. Location of the discovery
 - c. Description of the PCR
 - d. Estimated weight and dimensions.
2. The responsible officer will then arrange for the work force to resume work as before.
3. If further artefacts are found in the same or similar location, the responsible officer will follow procedure (B) below.

(B) PCR Site or Cluster of Artefacts

If SUMOUD project excavation or construction encounters substantial PCR such as an archeological site, a historical site, a group of cultural or historic artefacts, a graveyard or individual grave(s) or any apparently human remains, the responsible officer will perform the following tasks:

4. Stop the construction activities in the area of the chance find and proceed with arrangements for alternative works elsewhere within the activities.
5. Delineate the discovered site or area.
6. Secure the site to prevent any damage or loss of removable objects. In cases of removable antiquities or sensitive remains, arrange for day and night guards until the Authority of State Office of Tourism and Culture can take over.
7. Submit to Mercy Corps and State Office of Tourism and Culture and the Higher Council for Environment and Natural Resources (HCENR) Focal Person with copy to WFP SDCO a brief written Chance Find Report, containing:
 - a. The date and time of discovery
 - b. Location of the discovery
 - c. Description of the PCR
 - d. Estimated weight and area/dimensions
 - e. Temporary protection measures implemented.

The following tasks will be performed by other relevant parties as follows:

8. The State Office of Tourism and Culture and/or HCENR Focal Person will notify other concerned local authorities if necessary (e.g., Mosque, Church, Police, etc.).
9. The State Office of Tourism and Culture will be in charge of protecting and preserving the site before deciding on the appropriate procedures. This may require a preliminary evaluation of the findings to be performed by the archeologists or other experts of the State Office of Tourism and

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Culture, who will ascertain the significance and importance of the findings, according to the various criteria relevant to cultural heritage.

10. As soon as possible, the State Office of Tourism and Culture should notify the responsible officer what measures are being taken to safeguard or remove the PCR, and whether, and when, work can resume in the concerned area. This notification may require the responsible officer to change the design or layout of the subproject.
11. Implementation for this decision shall be communicated in writing to the HCENR Focal Person and responsible officer by the relevant local authorities. Construction or excavation work in the concerned area may be resumed only after such permission is received.